

CIRCULAR TO MEMBERS

1. NOTICE OF THE ANNUAL GENERAL MEETING

Notice is hereby given that an Annual General Meeting for the Members of the Company will be held at Laerskool Stellenbosch on **Monday, 25 November 2019 at 18:00**.

2. MEMBERS

In terms of paragraph 9.2 of the MOI of the Company, Membership of the Company is limited to persons (including trustees of trusts) who are registered owners of a Property situated within the SRA. Persons who qualify for Membership in terms of paragraph 9.2 of the MOI will furthermore be required to apply for Membership in writing, which must be done by completing and submitting the Application for admission of Membership as per Annexure A.

All property owners may attend but only admitted Members will have voting rights at the Annual General Meeting. Tenants do not have Membership of the Company, nor will they have voting rights, unless appointed as a proxy by an owner (see 3 below). A list of admitted members is available at the offices of JPS Trust and will be available before the start of the AGM.

Please note: Owners who have already applied for membership in prior years do not need to apply again. Owners who still need to apply must complete Annexure A and send it to JPS Trust before the 22 November 2019 to enable them to confirm authentication and make sure that all financial obligations towards the SRA have been met.

3. VOTING RIGHTS AND PROXIES

Each Member present at a Member's Meeting, whether in person or by proxy, may exercise his / her right to vote. Voting at the meeting will be by show of hands unless voting by ballot is indicated. An appointed proxy need not be a Member of the Company.

If you are unable to attend the Annual General Meeting you should complete and return the attached Proxy Form (Annexure B) by no later than 13:00 on 22 November 2019 to JPS Trust.

4. DIRECTORS

In terms of the Company's Memorandum of Incorporation (MOI), the minimum number of directors are 3 with the maximum number of directors being 10.

The current directors registered with the CIPC are as follows:

1. DANIEL MARAIS HOOGENHOUT
2. CHARL DANIËL CILLIÉ
3. MICHEL WILHELM DREIJER
4. MICHAEL JOHN EHRET
5. MARTIN NOEL HEUNIS
6. PETRUS JOHANNES DIRKSE BEKKER
7. WILLEM JACOBUS VAN ASWEGEN
8. FRANS KRONE KRIGE

The following directors retire by rotation to the MOI and will be available for re-election:

1. CHARL DANIËL CILLIÉ
2. MICHEL WILHELM DREIJER
3. MICHAEL JOHN EHRET

Should you wish to nominate a Member for election as director of the Company, you must complete your Nomination of Director as per attached Annexure C and send it to JPS Trust by no later than 13:00 on FRIDAY the 22nd November 2019.

JONKERSHOEK SRA NPC

Registration number 2015/279913/08
(Non Profit Company incorporated in terms of the Companies Act 2008)
("the Company")

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that an Annual General Meeting for the Members of the Company will be held at Laerskool Stellenbosch on Monday, 25 November 2019 at 18:00 for the purpose of considering and, if deemed fit, of passing, with or without modification, the following resolutions:

1. Ordinary Resolution Number One

"IT WAS RESOLVED THAT the Annual Financial Statements for the year ended 30 June 2019 were noted."

2. Ordinary Resolution Number Two

"IT WAS RESOLVED THAT Smith and Associates be appointed as auditors for the ensuing financial year"

3. Ordinary Resolution Number Three

"IT WAS RESOLVED THAT the following persons for whom nominations were received, be and are hereby elected and / or re-elected as directors of the Company."

(List of Nominated Directors will be made available at the Annual General Meeting. Also see Circular to members)

4. Ordinary Resolution Number Four

"IT WAS RESOLVED THAT the renewal of the Jonkershoek SRA for another 5 year term (2020 to 2025) and the Business Plan as presented for that term be approved."

5. Ordinary Resolution Number Five

"IT WAS RESOLVED THAT the Budget for the next 5 year term (2020 to 2025) as presented be approved."

6. Ordinary Resolution Number Six

"IT WAS RESOLVED THAT the submission of a written application to the Stellenbosch Town Council for the renewal of the Jonkershoek SRA for a another 5 year term and for exemption from compliance with certain of the provisions of Chapter 1 of the Stellenbosch Municipality By-Law, be approved"

By order of the directors of JONKERSHOEK SRA NPC.

Chairman: DM (Niel) Hoogenhout
Date: 1 November 2019

Registered office:
JPS TRUST
Valerida Center 210
Piet Retief Street Stellenbosch

Postal address
PO Box 3075
Matieland 7602

JONKERSHOEK SRA NPC

Registration number 2015/279913/08
(Non Profit Company incorporated in terms of the Companies Act 2008)
("the Company")

AGENDA FOR ANNUAL GENERAL MEETING ON MONDAY, 25 NOVEMBER 2019

- 1 Welcome and Apologies**
- 2 New members and resignations**
- 3. Confirmation of Quorum present**
- 4. Ordinary Resolution One – Noting of the Annual Financial Statements**

Please note that copies of the Annual Financial Statements are available from JPS Trust, on the website (www.jonkershoekstra.co.za) and at the meeting.
- 5. Ordinary Resolution Two - Appointment of the Auditors**
- 6. Ordinary Resolution Three – Election of Directors**
- 7. Chairman's Report**
- 8. Presentation of the renewal 5 year Business Plan**
- 9. Ordinary Resolution Four - Approval of the New Business Plan for the term 2020 – 2025**
- 10. Ordinary Resolution Five - Approval of the New 5 Year Budget**
- 11. Ordinary Resolution Six – Approval for written application to Council for the renewal term and exemption from compliance with provisions of Chapter 1 of the By-Law**
- 12. General**
- 13. Adjournment**

ANNEXURE A

JONKERSHOEK SRA NPC

Registration number 2015/279913/08

APPLICATION FOR ADMISSION OF MEMBERSHIP BY JURISTIC PERSON / OTHER BODY

To the Board of the JonkershoekSRA NPC

_____ hereby applies for membership and to be
Insert name of Juristic Person/Other Body
entered into the NPC's Membership Register.

General Note on Information

In terms of the Companies Act, the Members' Register must contain the following information in respect of each member: (a) name; (b) business, residential or postal address; (c) email address (*unless person has declined to provide an email address*); and (d) an identifying number unique to that person (*e.g. in the case of a company, the company registration number or representatives ID number*).

However, the JonkershoekSRA NPC will keep any email address provided confidential when any member or outside third party requests access to the Members' Register under the Companies Act, unless you give your written consent.

Details of Juristic Person / Other Body

Name of Company/ Close Corporation/ Trust/ Sectional Title Body Corporate/ Partnership/ Other Body
(*circle whichever is applicable*):

Insert name

Registration no. (*if any*): _____

Physical Address: _____ Postal Address: _____

NOTE: Where the body's physical address differs from its postal address, only its postal address will be recorded in the Members' Register.

Website address (*if any*): _____

Details of Representatives

Representative: _____ Designation: _____

ID number: _____

Contact Details of Representative:

Business tel.: _____ Fax: _____

Cell. No.: _____

Email address: _____

Notices and communication need to be addressed to the (tick appropriate choice):

The physical address _____
The postal address _____
The email address _____

Details of Property

The aforesaid body is the registered owner/ co-owner (*strike through whichever is not applicable*), of the following property located within the JonkershoekSRA NPC.

Erf No. _____

Physical Address _____

Warranty by Signatory

I am the authorised signatory of the abovementioned juristic person/ body (by resolution or letter of authorisation, a copy of which is attached hereto), and warrant that I have the necessary authority to apply for membership of the JonkershoekSRA NPC

Name: _____ Surname: _____

Email address: _____

ID number: _____ (Note: your identity number will be kept confidential and not disclosed to third parties, without your written consent).

Signature: _____

Signed at _____ on this the _____ day of _____ 20 _____

Submission of application

Completed forms and documents to be sent to JPS Trust by Friday, 23 November 2018 at thea@jpstrust.co.za or by hand at Valerida Center 210, Piet Retief Street, Stellenbosch.

Any registration or administrative queries to be addressed 30 minutes prior to the meeting at the venue.

ANNEXURE A

JONKERSHOEK SRA NPC

Registration number 2015/279913/08

APPLICATION FOR ADMISSION OF MEMBERSHIP BY A PRIVATE INDIVIDUAL

To the Board of the JonkershoekSRA NPC,

I, _____ hereby applies for membership and to be
Insert name
entered into the NPC's Membership Register.

General Note on Information

In terms of the Companies Act, the Members' Register must contain the following information in respect of each member: (a) name; (b) business, residential or postal address; (c) email address (*unless person has declined to provide an email address*); and (d) an identifying number unique to that person

However, the JonkershoekSRA NPC will keep any email address provided confidential when any member or outside third party requests access to the Members' Register under the Companies Act, unless you give your written consent.

Details of Owner Representing the property

Name _____ Surname _____

ID nr. _____

Physical Address: _____ Postal Address: _____

NOTE: Where the residential address differs from your postal address, only your postal address will be recorded in the Members' Register.

Contact Details of Representative:

Home tel.: _____ Work Tel.: _____

Cell. No.: _____ Fax.: _____

Email address: _____

Notices and communication need to be addressed to the (tick appropriate choice):

The physical address _____
The postal address _____
The email address _____

Details of Co-owner (s)

Owner 2 – Name (s): _____ **Surname:** _____

ID number: _____ **Email address:** _____

Notices and communication to be mailed: Yes ____ No ____

Owner 3 – Name (s): _____ **Surname:** _____

ID number: _____ **Email address:** _____

Notices and communication to be mailed: Yes ____ No ____

Details of Property

I, _____, am the registered owner/ co-owner (*circle whichever is applicable*), of the following property located within the JonkershoekSRA NPC.

Erf No. _____

Physical Address _____

Signed at _____ **on this the** _____ **day of** _____ **20** _____

Signature: _____

Submission of application

Completed forms and documents to be sent to JPS Trust by Friday, 23 November 2018 at thea@jpstrust.co.za or by hand at Valerida Center 210, Piet Retief Street, Stellenbosch.

Any registration or administrative queries to be addressed 30 minutes prior to the meeting at the venue.

ANNEXURE B

PROXY APPOINTMENT FORM

"I/We _____ being a Member of JONKERSHOEK SRA

(NPC) and owners of property _____, Erf nr. _____
(Street and nr.)

do hereby appoint _____
or failing him/her _____

or failing him/her, the chairperson of the meeting as my/our proxy to vote or abstain from voting on my/our behalf at the meeting of the Company to be held at Laerskool Stellenbosch on Monday, 25 November 2019 at 18:00 and at any adjournment thereof as follows:-

	In favour of	Against	Abstain
Ordinary Resolution 1			
Ordinary Resolution 2			
Ordinary Resolution 3			
Ordinary Resolution 4			
Ordinary Resolution 5			
Ordinary Resolution 6			

(Indicate instruction to proxy by way of a cross in space provided above). Except as instructed above or if no instructions are inserted above, my/our proxy may vote as he/she thinks fit.

SIGNED this _____ day of _____ 2019.

MEMBER'S SIGNATURE

(Note: A Member entitled to attend, speak and vote is entitled to appoint a proxy to attend, speak and vote in his/her stead, and such proxy need not be a Member of the Company.)

Proxy forms to be sent to JPS Trust by Friday, 23 November 2018 at thea@jpstrust.co.za by or by hand at Valerida Center 210, Piet Retief Street, Stellenbosch

ANNEXURE C

JONKERSHOEK SRA NPC

Registration number 2015/279913/08

DIRECTORS NOMINATION

A. Member Declaration

I,, registered owner of property situated within the boundaries of the special ratings area of JONKERSHOEK SRA NPC, hereby nominate the following person with details below to be appointed as a director of the Company.

Signed:
(To be signed by Member personally)

Date:2019

B. Person Nominated to act as Director

1. Surname:

2. Full forenames:

Nomination accepted:

A member may nominate more than one director, but each nomination must be on a different nomination sheet to be sent to JPS Trust before the Friday, 22 November 2019 to thea@jpstrust.co.za or by hand at Valerida Center 210, Piet Retief Street, Stellenbosch