

JONKERSHOEK SRA NPC

Registration number 2015/279913/08

(Non Profit Company incorporated in terms of the Companies Act 2008)
("the Company")

MINUTES OF THE ANNUAL GENERAL MEETING ON MONDAY 25TH NOVEMBER 2019 HELD AT STELLENBOSCH LAERSKOOL, STELLENBOSCH

ATTENDANCE

The required notice had been given and meeting was duly constituted in terms of the Company's MOI (10% of the Members to be present in person or by proxy)

Members Registered by Acceptance of Membership - 402

- Proxies received 66 with Membership Acceptance
- Present in person 26 with Membership Acceptance

1. INTRODUCTION AND WELCOME

Niel Hoogenhout, as chairman, welcomed everybody present.

2. CONFIRMATION OF QUORUM

It is duly established that the requirement of 10% of members for quorum is met and the meeting is duly constituted.

3. ACCEPTANCE OF MEMBERS

For the benefit all attendees, The Chairman explained the membership and company structure:

- NPC incorporated i.t.o. Companies Act 2008
- Company pays no Income Tax
- Not registered to issue Sec 18A tax certificates
- Membership limited to property owners in JSRA
- Must apply for membership in writing
- Only registered members may vote
- Members may appoint a proxy

4. FINANCIAL REPORT

4.1 ACCEPTANCE OF THE FINANCIAL STATEMENTS

Highlights from the Annual financial Statements were presented by Mr M Heunis
Summary Income Statement:

	R'000	2019	2018
Levy Income		4 209	3 430
Expenditure		3 921	3 336
Management costs		362	334
Garden & Lawn maint		210	276
Security Services		3 066	2 476
Other		283	250
Over recovery for year		288	94

Ordinary Resolution Number one: approved unanimously

"IT WAS RESOLVED THAT the Annual Financial Statements for the year ended 30 June 2019 were noted."

4.2 BUDGET 2019/20

The Chairman provided an overview of the funding of the Company since inception, including the under recovery of levy income due to problems with inclusion of VAT in the original 5 year plan.

The budget for the year 1 July 2019 to 30 June 2020 is the final year of the first 5 year Business Plan which started on 1 July 2015. A new 5 year Business Plan will start on 1 July 2020.

	R'000	Budget (Excl. Vat)	Budget (Incl. Vat)
Levy Income		4 419	5 081
Expenditure		4 419	5 081
Management cost		389	447
Garden & Lawn maint		230	264
Security Services		3 194	3 674
Other		606	696
Over recovery for year		0	0

5. APPOINTMENT OF AUDITORS

Ordinary Resolution Number two: approved unanimously

"IT WAS RESOLVED THAT Smith & Associate Incorporated be appointed as auditors for the ensuing financial year."

6. APPOINTMENT OF DIRECTORS

Ordinary Resolution Number three: approved unanimously

"IT WAS RESOLVED THAT the following persons for whom nominations were received, be and are hereby elected and/or re-elected as directors of the Company."

Directors to be re-elected are:

1. CHARL DANIËL CILLIÉ
2. MICHEL WILHELM DREIJER
3. MIKE EHRET

7. CHAIRMAN'S REPORT

The main focus areas of the JSRA are:

- Public Safety
- Environmental Improvement
- Social Responsibility
- Communication
- Security Cameras

7.1 Public Safety

Patrol Vehicles:

There are 3 patrol vehicles in the area 24/7 on 2 shifts
AM Security is the appointed contractor

Control Room:

In July 2018 the JSRA established its own control room.
Currently 1 operator per shift on 3 shifts 24/7
Operators contracted by AM Security

An overview of crime statistics, crime tendencies and the successes of the JSRA for the period January to October 2019 was given.

7.2 Environmental improvement and Social Responsibility

Langverwacht Landscaping contracted to clean and beautify JSRA parks.
Workshop was held for Domestic Workers to make them aware of security measures
Winter jackets were donated to a Neighbourhood Watch.

7.3 Communication

Security WhatsApp Groups: 8 with 1,211 members. Monitored by Control Room & JSRA Vehicles, SAPS & Law Enforcement.

Social WhatsApp Groups: 3 with 548 members

Crime Bulletin (monthly)

Facebook page: 308 members

Website: <http://www.jonkershoeksra.co.za/>

7.4 Security Cameras

The camera system is now operating smoothly.

64 Cameras monitored live:

- 43 directly on fiber
- 20 via wi-fi to nearest fiber point
- 1 via CAT5 to nearest fiber/wi-fi point

Control room operational since 1 July 2018

All images recorded and kept for 5 days

Cameras assist patrol vehicles with surveillance

Increasing incidents where operators identified suspicious activity on camera and dispatched patrol vehicles to investigate. Details and examples were presented

Surveillance of public areas only

Ongoing requirement of upgrading and expansion

8. PRESENTATION OF THE RENEWAL 5 YEAR BUSINESS PLAN: 1 July 2020 to 30 June 2025

First 5 years: 1 July 2015 to 30 June 2020

Renewal Plan next 5 years approved by JSRA Board on 15 Oct 2019

Boundaries will remain exactly as in first Business Plan

Details were given of the reduction in crime since the inception of the JSRA, the Operational plan for the next 5 years as well as the financial implications of the plan.

9. APPROVAL OF THE NEW BUSINESS PLAN 2020 to 2025

Ordinary Resolution number four: approved unanimously

"IT WAS RESOLVED THAT the renewal of the Jonkershoek SRA for another 5 year term (2020 to 2025) and the Business Plan as presented for that term be approved."

10. APPROVAL OF THE NEW 5 YEAR BUDGET

Budget prepared on the same basis as first 5 yr (Excl VAT)

Security services again the biggest expense item

Estimated R1mil cash on 1 July 2020 proposed to be utilised to reduce annual budgets by R200,000 p.a.

JSRA 5 Yr Budget 2021 to 2025					
	Year 1 Total Excluding VAT	Year 2 Total Excluding VAT	Year 3 Total Excluding VAT	Year 4 Total Excluding VAT	Year 5 Total Excluding VAT
EXPENDITURE					
1. Employee Related	420 036	453 639	489 930	529 124	571 454
Salaries	387 725	418 743	452 243	488 422	527 496
Bonus Provision	32 310	34 895	37 687	40 702	43 958
2. Core Business	3 669 570	3 889 744	4 123 129	4 370 517	4 632 748
Landscaping & Environmental Upgrade	243 461	258 068	273 553	289 966	307 364
Security Services	3 410 440	3 615 066	3 831 970	4 061 888	4 305 602
- Patrols	2 837 011	3 007 232	3 187 666	3 378 926	3 581 661
- Camera Monitoring	448 675	475 595	504 131	534 379	566 442
- Camera Maintenance	124 754	132 239	140 174	148 584	157 499
Social Upliftment	15 670	16 610	17 606	18 663	19 782
3. Depreciation	30 414	32 238	34 173	36 223	38 396
4. General Expenditure	262 562	278 316	295 015	312 716	331 479
Accounting & administration Fee	88 583	93 898	99 532	105 504	111 834
Advertising, Marketing & Promotions	4 973	5 271	5 588	5 923	6 278
Auditor's remuneration	14 930	15 826	16 776	17 782	18 849
Bank charges	3 173	3 364	3 566	3 780	4 006
Computer expenses (including Website)	13 738	14 562	15 436	16 362	17 343
Insurance	22 571	23 925	25 361	26 882	28 495
Meeting expenses	3 352	3 553	3 766	3 992	4 232
Printing and stationery	4 973	5 271	5 588	5 923	6 278
Vehicle Expenses	54 755	58 040	61 523	65 214	69 127
Telephone and fax	26 074	27 638	29 297	31 055	32 918
Other	25 440	26 966	28 584	30 299	32 117
5. Capital Expenditure	230 435	244 261	258 916	274 451	290 919
6. Bad Debt Provision 3%	142 669	151 492	160 861	170 811	181 392
TOTAL EXPENDITURE	4 755 685	5 049 690	5 362 024	5 693 842	6 046 388
INCOME					
	-4 755 685.47	-5 049 690.17	-5 362 023.83	-5 693 842.20	-6 046 387.55
Estimated surplus 01 July 2020	200 000.00	200 000.00	200 000.00	200 000.00	200 000.00
1 Net revenue - SRA Levy	-4 555 685.47	-4 849 690.17	-5 162 023.83	-5 493 842.20	-5 846 387.55
% Increase	3.10%	6.45%	6.44%	6.43%	6.42%

Ordinary Resolution number five: approved unanimously

"IT WAS RESOLVED THAT the Budget for the next 5 year term (2020 to 2025) as presented be approved."

11. APPROVAL OF WRITTEN APPLICATION TO COUNCIL FOR THE RENEWAL TERM AND EXEMPTION FROM COMPLIANCE WITH PROVISIONS OF CHAPTER 1 OF THE MUNICIPALITY OF STELLENBOSCH SPECIAL RATINGS AREAS BY-LAW

Ordinary Resolution number six: approved unanimously

"IT WAS RESOLVED THAT the submission of a written application to the Stellenbosch Town Council for the renewal of the Jonkershoek SRA for another 5 year term and for exemption from compliance with certain of the provisions of Chapter 1 of the Stellenbosch Municipality By-Law, be approved."

12. GENERAL

The Chairman thanked all the members for their attendance and support.

Chairman: D M (Niel) Hoogenhout
Date: 24th November 2020

Registered office:

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