JONKERSHOEK SRA NPC
Registration number 2015/279913/08
("the Company")

CIRCULAR TO MEMBERS

1. NOTICE OF THE ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that an Annual General Meeting for the Members of the Company will be held on **Tuesday, 24 November 2020 at 18:00**. The venue will be advised at a later date: see 3 below.

2. MEMBERS

In terms of paragraph 9.2 of the MOI of the Company, Membership of the Company is limited to persons (including trustees of trusts) who are registered owners of a Property situated within the SRA. Persons who qualify for Membership in terms of paragraph 9.2 of the MOI will furthermore be required to apply for Membership in writing, which must be done by completing and submitting the Application for admission of Membership as per Annexure A.

All property owners may attend but only admitted Members will have voting rights at the Annual General Meeting. Tenants do not have Membership of the Company, nor will they have voting rights. A list of admitted members is available at the offices of JPS Trust and will be available before the start of the AGM.

Please note: Owners who have already applied for membership in prior years do not need to apply again. Owners who still need to apply must complete Annexure A and send it to JPS Trust before the 16 November 2020 to enable them to confirm authentication and make sure that all financial obligations towards the SRA have been met.

3. SPECIAL ARRANGEMENTS REGARDING COVID 19

COVID 19 regulations require that the AGM this year will not be held in the usual format. Paragraph 11.5 of the MOI of the Company stipulates that a members' meeting may not be conducted by way of electronic communication and that no member or his proxy may participate in a members' meeting by way of electronic communication. It is the intention of the board to amend this paragraph of the MOI in due course. We will therefore not be able to hold the AGM by way of Zoom or similar platform. In order to comply with Covid 19 regulations, the following arrangements will apply for this year's (2020) AGM:

a) A physical meeting will be held but members are encouraged not to attend in person and rather make use of proxy forms for voting purposes. Members wishing to attend in person must reserve a seat by sending an email to JPS Trust at thea@jpstrust.co.za before 13:00 on 16 November 2020. Numbers will be limited and those members permitted to attend will be advised by email of the venue and all applicable social distancing requirements by 20 November 2020. Only members with confirmed reservations will be allowed in. There will be no slide presentations at this year's AGM. All reports will be in writing and will be available on the Company website. Date to be advised.
b) The Chairman, Secretary and possibly some of the directors will be present at the physical meeting. In order to limit the number of attendees, we ask that members only appoint "The Chairman" as their proxy.
c) The proxy forms to be used will be emailed to all members on our email list and also be available on the Company website by 17 November 2020 and should be completed and returned to JPS Trust at thea@jpstrust.co.za by no later than 13:00 on 20 November 2020. If you are a Member eligible to vote and you have not received a proxy form by 18 November 2020, please contact JPS Trust at thea@jpstrust.co.za immediately.
d) As there will be no "live" questions or general discussion at the AGM please feel free to raise any matters or questions by email to thea@jpstrust.co.za for attention of the Chairman.

4. DIRECTORS

In terms of the Company's Memorandum of Incorporation (MOI), the minimum number of directors are 3 with the maximum number of directors being 10.

The current directors registered with the CIPC are as follows:

1. DANIEL MARAIS HOOGENHOUT
2. CHARL DANIËL CILLIÉ
3. MICHIEL WILHELM DREIJER
4. MICHAEL JOHN EHRET
5. MARTIN NOEL HEUNIS
6. PETRUS JOHANNES DIRKSE BEKKER
7. WILLEM JACOBUS VAN ASWEGEN
8. FRANS KRONE KRIGE

The following directors retire by rotation ito the MOI and will be available for re-election:

1. **PETRUS JOHANNES DIRKSE BEKKER**
2. **WILLEM JACOBUS VAN ASWEGEN**
3. **FRANS KRONE KRIGE**

Should a member wish to nominate a person for election as director of the Company, please complete a Nomination of Director form as per attached Annexure B and email it to JPS Trust at thea@jpstrust.co.za by no later than 13:00 on Monday 16 November 2020.

JONKERSHOEK SRA NPC

Registration number 2015/279913/08
(Non Profit Company incorporated in terms of the Companies Act 2008)
("the Company")

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that an Annual General Meeting for the Members of the Company will be held on Tuesday, 24 November 2020 at 18:00 for the purpose of considering and, if deemed fit, of passing, with or without modification, the following resolutions:

1. Ordinary Resolution Number One

"IT WAS RESOLVED THAT the Minutes of the Annual General Meeting held on 25 November 2019 be approved."

2. **Ordinary Resolution Number Two**

"IT WAS RESOLVED THAT the Annual Financial Statements for the year ended 30 June 2020 were noted."

3. **Ordinary Resolution Number Three**

"IT WAS RESOLVED THAT Smith and Associates be appointed as auditors for the ensuing financial year"

4. Ordinary Resolution Number Four

"IT WAS RESOLVED THAT the following persons for whom nominations were received, be and are hereby elected and / or re-elected as directors of the Company."

a) PETRUS JOHANNES DIRKSE BEKKER
b) WILLEM JACOBUS VAN ASWEGEN
c) FRANS KRONE KRIGE
d)

Final names of candidates will appear on the proxy form

5. Ordinary Resolution Number Five

"IT WAS RESOLVED THAT the Budget for the year ending 30 June 2021 be approved.

By order of the Board of JONKERSHOEK SRA NPC.

Chairman: DM (Niel) Hoogenhout
Date: 30th October 2020

Registered office:
JPS TRUST
Valerida Center 210
Piet Retief Street Stellenbosch

Postal address
PO Box 3075
Matieland 7602

JONKERSHOEK SRA NPC

Registration number 2015/279913/08
(Non Profit Company incorporated in terms of the Companies Act 2008)
("the Company")

AGENDA FOR ANNUAL GENERAL MEETING ON TUESDAY, 24 NOVEMBER 2020

1 Welcome and Apologies

2 New members and resignations and Confirmation of Quorum present

3. Ordinary Resolution One -- Approval of Minutes of the AGM of 25th November 2019

4. Ordinary Resolution Two – Noting of the Annual Financial Statements

5. Ordinary Resolution Three - Appointment of the Auditors

6. Ordinary Resolution Four – Election of Directors

7. Chairman's Report

8. Ordinary Resolution Five – Approval of the Budget

10. General

11. Adjournment

ANNEXURE A

JONKERSHOEK SRA NPC

Registration number 2015/279913/08

APPLICATION FOR ADMISSION OF MEMBERSHIP BY JURISTIC PERSON / OTHER BODY

To the Board of the JonkershoekSRA NPC

____ hereby applies for membership and to be
Insert name of Juristic Person/Other Body
entered into the NPC's Membership Register.

General Note on Information

In terms of the Companies Act, the Members' Register must contain the following information in respect of each member: (a) name; (b) business, residential or postal address; (c) email address (*unless person has declined to provide an email address*); and (d) an identifying number unique to that person (*e.g. in the case of a company, the company registration number or representatives ID number*).

However, the JonkershoekSRA NPC will keep any email address provided confidential when any member or outside third party requests access to the Members' Register under the Companies Act, unless you give your written consent.

Details of Juristic Person / Other Body

Name of Company/ Close Corporation/ Trust/ Sectional Title Body Corporate/ Partnership/ Other Body (*circle whichever is applicable*):

____
Insert name

Registration no. (*if any*): ____

Physical Address: ________________________ Postal Address: ________________________

________________________ ________________________

________________________ ________________________

________________________ ________________________

NOTE: Where the body's physical address differs from its postal address, only its postal address will be recorded in the Members' Register.

Website address (*if any*): ____

Details of Representatives

Representative: ________________________ Designation: ____________________________

ID number: ____________________________________

Contact Details of Representative:

Business tel.: __________________________ Fax: _________________________________

Cell. No.: ___________________________

Email address: ____

Notices and communication need to be addressed to the (tick appropriate choice):

The physical address ____
The postal address ____
The email address ____

Details of Property

The aforesaid body is the registered owner/ co-owner (*strike through whichever is not applicable*), of the

following property located within the JonkershoekSRA NPC.

Erf No. __________________

Physical Address _________________________________

____

Warranty by Signatory

I am the authorised signatory of the abovementioned juristic person/ body (by resolution or letter of authorisation, a copy of which is attached hereto), and warrant that I have the necessary authority to apply for membership of the JonkershoekSRA NPC

Name: ________________________________ **Surname:** _______________________________

Email address: ____

ID number: ____________________________ **(Note: your identity number will be kept confidential and not disclosed to third parties, without your written consent).**

Signature: ___________________________

Signed at _______________________ **on this the** _________ **day of** _______________ **20** ___

Submission of application

Completed forms and documents to be sent to JPS Trust by Monday, 16 November 2020 at thea@jpstrust.co.za by email only.

Any registration or administrative queries to be addressed to thea@jpstrust.co.za by email only.

ANNEXURE A

JONKERSHOEK SRA NPC

Registration number 2015/279913/08

APPLICATION FOR ADMISSION OF MEMBERSHIP BY A PRIVATE INDIVIDUAL

To the Board of the JonkershoekSRA NPC,

I,____ hereby applies for membership and to be
Insert name
entered into the NPC's Membership Register.

General Note on Information

In terms of the Companies Act, the Members' Register must contain the following information in respect of each member: (a) name; (b) business, residential or postal address; (c) email address (*unless person has declined to provide an email address*); and (d) an identifying number unique to that person

However, the JonkershoekSRA NPC will keep any email address provided confidential when any member or outside third party requests access to the Members' Register under the Companies Act, unless you give your written consent.

Details of Owner Representing the property

Name _________________________ Surname _________________________

ID nr. _________________________

Physical Address: ________________________ Postal Address: ________________________

________________________ ________________________

________________________ ________________________

________________________ ________________________

NOTE: Where the residential address differs from your postal address, only your postal address will be recorded in the Members' Register.

Contact Details of Representative:

Home tel.: ____________________________ Work Tel.: _________________________________

Cell. No.: _____________________________ Fax.: _________________________________

Email address: ____

Notices and communication need to be addressed to the (tick appropriate choice):

The physical address ____

The postal address ____

The email address ____

Details of Co-owner (s)

Owner 2 – Name (s): ________________________ Surname: _____________________________

ID number: _______________________________ Email address: ________________________

Notices and communication to be mailed: Yes ___ No ___

Owner 3 – Name (s): ________________________ Surname: _____________________________

ID number: _______________________________ Email address: ________________________

Notices and communication to be mailed: Yes ___ No ___

Details of Property

I, _____________________________, am the registered owner/ co-owner (*circle whichever is applicable*), of the following property located within the JonkershoekSRA NPC.

Erf No. ____________________

Physical Address ____________________________________

____

Signed at _________________________ **on this the** _________ **day of** ________________ **20** ___

Signature: ______________________________

Submission of application

Completed forms and documents to be sent to JPS Trust by Monday, 16 November 2020 at thea@jpstrust.co.za by email only

Any registration or administrative queries to be addressed to thea@jpstrust.co.za by email only.

ANNEXURE B

JONKERSHOEK SRA NPC

Registration number 2015/279913/08

DIRECTORS NOMINATION

A. Member Declaration

I, ………………………………………………………………., hereby nominate the following person with details below to be appointed as a director of the Company.

Signed: ……………………………………………..….. Date: …………………2020
(To be signed by Member personally)

B. Person Nominated to act as Director

1. Surname: ....

2. Full forenames: ....

Nomination accepted: ....

A member may nominate more than one director, but each nomination must be on a different nomination sheet to be sent to JPS Trust by no later than 13:00 on Monday, 16 November 2020 at thea@jpstrust.co.za